

STEP 1 - Personal Information (One registration form per registrant)

IES Member # _____

First Name _____ Last Name _____ Nickname for Badge _____

Job Title _____ Company _____

Address _____ City/State/Zip Code _____

Telephone: () _____ Email: _____

- Industry Sector:** Architect Academic/Researcher Electrical Contractor Electrical Distributor Electrical Utility
 Government Agency Interior Design Lighting Designer Manufacturer Manufacturer's Rep.

STEP 2 - IES Membership

Not a member? - Join now! ADD \$170 membership dues.
 Receive 10% discount on a full conference registration.

New Member Dues Subtotal \$ 170

STEP 3 - Registration

FULL CONFERENCE: Includes all sessions, Sunday reception, lunches, exhibit reception, and Gala Dinner. (TOURS NOT INCLUDED).

	Through 10/7/10 <i>Extended 10/15</i>	After 10/7/10 <i>Extended 10/15</i>	On-site	
IES Member	\$575	\$600	\$625	\$ _____
Nonmember	\$675	\$700	\$725	\$ _____
IES Student/Retired/Emeritus Member	\$100	\$125	\$150	\$ _____

DAILY CONFERENCE:

Monday: Includes all sessions, breaks, lunch, tabletop reception.
 Tuesday: Includes all sessions, breaks, lunch. Gala Dinner and TOURS ARE NOT INCLUDED

IES Member	\$300	\$325	\$350	\$ _____
Nonmember	\$350	\$375	\$400	\$ _____

DAY: ___ MONDAY ___ TUESDAY

Registration Subtotal \$ _____

TICKETED EVENTS: Ticketed events are included in the FULL CONFERENCE REGISTRATION except the Lighting Tours which are limited and available on a first-come, first-served basis.

Sunday - November 7

Welcome Program Reception \$75 \$80 \$85 \$ _____

Monday - November 8

Membership Luncheon \$45 \$50 \$55 \$ _____

Tabletop Reception \$60 \$65 \$70 \$ _____

Tuesday - November 9

Networking Luncheon \$45 \$50 \$55 \$ _____

Gala Dinner \$85 \$90 \$95 \$ _____

Guest Name _____ **Guest Subtotal** \$ _____

First Name, Last Name

Tuesday - November 9

(9:30am-11:30am) Lighting Tours are complimentary and sponsored by Philips Lumec.

Seating is limited. One tour per person. **You must be registered for the conference (no guests).**

Lighting Tour - T1 - The Schad Gallery, Royal Ontario Museum

Lighting Tour - T2 - Telus Corporate HQ, 25 York Street

Lighting Tour - T3 - Robarts Library, University of Toronto

Lighting Designer Forum (at the hotel)

NEW MEMBER DISCOUNT (From STEP 2) Deduct 10% from full registration only (-\$57.50)

COMMITTEE CHAIR/VICE CHAIR DISCOUNT Deduct \$50 from FULL REGISTRATION ONLY (-\$50)

Current Chair/Vice Chair/Committee: _____

SECTION OFFICER DISCOUNT Deduct \$50 from FULL REGISTRATION ONLY (-\$50)

Current Section Office/Section: _____

Leadership Forum: Sunday Nov. 7 (9am-3pm NO CHARGE) I will attend I will not attend

Grand Total Enclosed \$ _____

STEP 4 - Payment Information

Check (Payable to IES) American Express MasterCard Visa

Card# _____ Exp. Date _____ CVC _____

Signature _____

STEP 5 - Send Completed Registration with Payment to: IES, 120 Wall Street, 17th Floor, New York, NY 10005 or **Fax:** 212-248-5017

TABLETOP REGISTRATION FORM 2010 IES ANNUAL CONFERENCE

Fairmont Royal York Hotel **NOVEMBER 7-9, 2010** Toronto, ON, Canada

Tabletop Exhibit Policies:

- FORMAT:** Cloth-covered tables (6 x 2ft) upon which equipment and literature are displayed.
- IES policy strictly limits the amount of material brought to the Tabletop Exhibit to fit on a six-foot table: No stand-alone backdrops, no floor displays or oversized products will be permitted.*
- SCHEDULE:** Event Time Monday, November 8th - 5:30pm - 7:30pm
- PLACE:** Fairmont Royal York, Ballroom Foyer
- IES WILL PROVIDE:** One six-foot cloth covered table. Electrical power outlet 500 watts (5 amp) if needed. Company sign; conference attendee list and exhibitor badge credentials for two people.
- HOLD HARMLESS:** The exhibitor assumes the entire responsibility and liability of losses, damages, and claims arising out of exhibitor's activities on the Hotel premises and will indemnify, defend and hold harmless the IES, Hotel, its agents, servants and employees from any and all such losses, damages and claims.

CANCELLATION: An administrative fee of 50% of the contract fee will be charged for any cancellation occurring within 30 days of the conference start date of November 7, 2010.

INSTRUCTIONS: Will be sent upon receipt of this agreement to the IES office and will include confirmation of payment, set-up and break-down times, conference information and exhibitor shipping instructions.

NOTE: Tabletop registration only allows entrance into this session. If you wish to attend other conference events please complete the individual conference registration form.

FEE: \$1,000 for each table/\$1,200 after ~~October 7,~~ ^{Extended October 15} 2010. No table reservations after October 25, 2010. Checks made payable to IES. Please include the Tabletop Registration Form with your payment.

We wish to reserve _____ table(s). Approved amount: \$_____

Check (Payable to IES) American Express MasterCard Visa

Card# _____ Exp. Date _____ CVC _____

Signature _____

Please check: We will Will not need an electric outlet

PLEASE PRINT OR TYPE:

Company Name (For Table Tent Sign): _____

Street Address: _____ City/State/Zip Code: _____

Telephone: () _____ website: _____

Name(s) of Exhibit Personnel (For Badge) (maximum of two):

First Name _____ Last Name _____ Email: _____

First Name _____ Last Name _____ Email: _____

Company Description (Will be listed in the directory. No more than ten words): _____

We have read and agree to abide by the IES Tabletop Exhibit Policies as stated above.

Contact name (print): _____ Email: _____

Signature: _____ Date: _____

MAIL PAYMENT TO: IES, 120 Wall Street, 17th Floor, New York, NY 10005-4001